



Project Management Manager – Wellons, Inc.

Would you like to work for a company that has great benefits, provides a positive workplace atmosphere with an opportunity for growth, then you want to be a part of our team here at Wellons.

For over 50 years, Wellons has been a leader in providing biomass-fired energy systems, lumber dry kilns, and related products and services. Firmly established, Wellons provides its customers with complete services in design, engineering and manufacturing, as well as installation services and on-site technical services.

We are looking for a fulltime **Project Management Manager – Vancouver** to join our team. The Project Management Manager will establish projects schedules in conjunction with the Project Engineer and coordinate work between multiple departments from engineering, purchasing, production and shipping and construction while coordinating with sales and the customer. The Project Management Manager will ensure the project scope is defined and understood by all parties and ensure any scope clarification needed gets resolved and communicated. The Project Management Manager will report on project costs, change order requests and on-time delivery, in addition to managing projects from replacement components integral to Wellons' biomass energy and lumber dry kilns though to the capital projects themselves. Typical capital project length ranges from 6 to 18 months.

Duties include, but not limited to the responsibilities outlined below:

- Prepare and maintain detailed project schedule(s);
- Assign work and provide direction to the team based on the contract specifications;
- Select suppliers and equipment based on performance and price;
- Requisition long lead-time items;
- Coordinate work between various internal departments, sub-contractors and the Customer;
- Monitor, control and report the project cost and schedule;
- Provide support to Sales, Shop, Installation and Service departments as well as the customer;
- Visit project sites and address clients concerns when required;
- Maintain the quality, technical and contractual content of the project;
- Generate reports when a site investigation has been completed.
- Manage and oversee Project Managers assigned to specific projects
- Perform related duties as assigned by the Vice President of Customer Service and Project Management.

REQUIREMENTS

- Bachelor's degree in Engineering or related field preferred. Additional certification or advanced degree is a plus.
- Minimum of five years of experience in project management or a related field.
- Excellent management and communication and collaboration skills, with the ability to work effectively in a cross-functional team environment.

- Detail-oriented mindset with a focus on accuracy, repeatability, and continuous improvement.
- Must be proficient in Autodesk AutoCAD and ideally Inventor as well as Microsoft Office applications such as MS Project or equivalent.

BENEFITS

Vacation, Sick, Holiday pay, Medical, Dental, Vision, and Profit Sharing

Salary: \$120,000 - \$150,000 per year