

## **MANUFACTURING OPERATIONS MANAGER**

Wellons, Inc. is an industry leader in Biomass Energy Products and Lumber Dry Kilns for over 50 years, with persistent technological advancements we have continued success and growth. Wellons is seeking a dynamic, hardworking, positive, pro-active individual who is flexible to work in this fast-paced environment.

The qualified candidate will have the overall responsibility for Wellons manufacturing operations and its facilities. This person will work with personnel from other departments to schedule and monitor manufacturing activities, facilities and equipment maintenance, manufacturing safety programs, and staying compliant with applicable permits and regulations.

### **PRIMARY DUTIES:**

- 1) Provide overall supervision of manufacturing operations at Vancouver & Sherwood facilities.**
  - Establish production priorities, communicating with Material Control department in order for requisitioned work to be released to shop floor.
  - Work with Material Control department to establish and maintain appropriate levels of raw materials and manufactured stock items.
  - Direct and coordinate work between the Vancouver & Sherwood shops.
  - Monitor manufacturing progress vs required scheduled dates and hours estimates.
  - Direct oversight of shop foreman/leadmen as necessary.
  - Direct oversight of Shipping and Receiving Department.
  - Approve all manufacturing personnel new hires.
  - Review and approve all requests for wage increases for shop personnel.
- 2) Coordinate work for Wellons projects with other divisions and sister companies as needed.**
- 3) Provide overall supervision for manufacturing equipment and facilities maintenance.**
  - Supervise maintenance of all buildings at the Sherwood and Vancouver locations.
  - Supervise landscape/grounds maintenance at both facilities.
  - Supervise service and repair/maintenance staff as necessary for all manufacturing equipment and corporate vehicles.
- 4) Monitor manufacturing shops and facilities safety programs and OSHA compliance**
  - Work with company Safety Director and shop supervision to insure compliance with safety programs.
  - Oversee all periodic inspections, testing, and reporting of paint and weld wire emissions, backflow devices, sprinkler systems, storm-water systems, air discharge permits, and fire department inspections.

### **SECONDARY DUTIES:**

- Perform periodic final product inspections to monitor work quality.
- Supervise inter-facility mail delivery, parts transfer and will-call pick-up activities.
- Monitor and approve payments for facilities expenses (such as floor stock, consumables, and monthly utilities bills).
- Assist in providing estimates of manufacturing hours and time requirements for quotes by Customer Service and Capital Sales.
- Insure inventory accuracy and proper material/labor charges to requisitioned work.
- Communicate manufacturing priorities and purchased materials needs to Purchasing and other Departments as required.

- Advise Engineering on manufacturing and shop equipment capabilities, standard shop practices and limitations.
- Advise Engineering on proposed design changes and impact on manufacturing.
- Consult with internal divisions and sister companies as needed to support Wellons Group operations.

**REQUIREMENTS:**

- Fifteen (15) plus years relevant management experience.
- Good communication and leadership skills, a senior manager with proven able to work well with all levels of management.
- Experienced with large scale steel fabrication processes.
- Working knowledge of “good” welding practices.
- Strong computer skills.
- Able to travel between facilities and to customer job sites.
- Valid Driver’s License

**HIGHLY DESIRED:**

- Knowledge/experience with modern machine shop equipment and practices.
- Familiarity with ASME Pressure Vessel codes.

Qualified candidates who possess these skills and are looking for a position in a well-established firm offering medical, vision, dental, and profit sharing, are encouraged to submit a resume with salary/history requirements to [HR@wellons.com](mailto:HR@wellons.com).